

PAKISTAN CREW CHANGE STANDART OPERATING PROCEDURES (SOP)

Crew Embarkation/Sign On:

On-signer crew must hold valid passport and seaman's book. Nearest airport to land for joining vessel at Pakistan Ports is Jinnah International Terminal Karachi (KHI). Joining crew will be required to provide COVID 19 / PCR (polymerise chain reaction) test report which should not be later than 48 hours before the scheduled flight for Karachi. Joining crew will be required to clear Port Health upon landing at Karachi airport in order to secure entry visa/permit followed by clearances from seaport authorities to proceed for embarkation. On-signer crew is not allowed to avail shore stay or hotel accommodation and they need to be transported on board vessel directly from airport

Crew Disembarkation/Sign Off:

Off-signer crew must hold valid passport and seaman's book. Crew disembarkation will be permitted subject to securing of port health/quarantine clearance by the vessel and individuals/off signer. E-Tickets for confirmed flights will be submitted to port health/immigration. Nearest airport for departure would be Jinnah International Terminal Karachi (KHI). Off-signer crew is not allowed to avail shore stay or hotel accommodation and they need to be transported directly to airport. In case of flight cancellation by airline/civil aviation authorities for any reason, the off-signers will need to rejoin/get back onboard and thus ship will not be allowed to leave prior crew repatriation. To secure port health/quarantine clearance below listed documents will be prepared by ship in order to submit with authorities beforehand.

- Maritime Declaration of Health duly mentioned total number of persons onboard (Crew/Security Guard/Supernumerary etc) and details for those signed-on during the last 30 days, as per protocol of International Health Regulations – 2005
- Declaration from Captain about health status of his own and all persons onboard
- Crew Body Temperature Record for last 15 days for all crew/persons on board
- Crew list duly included name of all persons on board with date/port of joining along with their passport/seaman book details (issue/expiry dates)
- International Vaccination list duly mentioned details for all persons onboard
- Ship Sanitation Control Exemption Certificate
- Medical Chest Certificate
- List of last visited 10 port of calls
- Declaration about Ebola Viral Disease/Swine Flu/Proper Disposal of Waste
- PCR (polymerise chain reaction) test report for Crew and/or any other person who has not spent 15 days on board prior calling Pakistan.

Besides the advised procedure/steps during our earlier exchanges for crew change at Pakistan Ports, the additional requirement from local authorities is now also in place which must be followed as below:

Off-signer crew will be brought ashore at first place in order to get COVID 19/PCR Test from the nominated lab and upon receipt of satisfactory results (which takes 24 – 48 hours), the flights for repatriation should be arranged and thereafter the immigration/quarantine office will issue

necessary permissions for disembarkation upon production of e-tickets. The nominated/required LAB for COVID 19 test will be communicated by the concerned airline which will be used for travelling.

Vessel will be required to call at Karachi outer anchorage instead of OPL (off port limits) to secure port health/immigration clearances etc, however carefully note that crew change at anchorage is permitted subject to safe weather conditions.

MALAYSIA CREW CHANGE SOP

Foreign crew sign on/sign off now permitted, subject to strict SOP guidelines. Please note, we still need to get approval prior arrival and normal sign on procedures still apply. The necessary crew change applications must be submitted to authorities at least 3 days in advance.

All the joiners/ sign off crew must carry out Covid-19 test before joining / disembarking of vessel and we are awaiting the detailed protocols from concerned authorities which we are expecting in couple of days.

Please note that, Crew change cannot be carried out in any OPL positions in Malaysia. Crew change can be carried out only within Port Limits and all port charges will be applied.

Presently, only crew change is permitted with strict norms and passengers including Suptds are not allowed yet.

herewith Port Health clear feed backs ;

AA) For Sign-On crew via KLIA.

1. SIGN ON CREW MUST carry out a Test at home country and will be accepted at KLIA provided it is in English/ Bahasa within 3 days of arrival at KLIA.

2. SIGN ON CREW on arrival must undergo Covid-19 / swab Test (Rapid Antigen Test) – for Malaysian RM60.00 (per pax) & for Foreigners RM120.00 (per pax) by cash only.

- Results about an hour. waiting in a queue i.e arrivals of other flights and may take about 4 to 5 hours.

- Only after getting a negative result, Crew can proceed with Sign-on procedures with Immigration at KLIA

- If positive, KKM will send a crew to Sungai Buloh Hospital.

3. This may cause cancellation of any transit flights to other Malaysian Ports, so arrange sufficient time for transit connections.

4. For any enquiry - Bilik Gerakan Covid KLIA1 Tel : 03- 87768612

5. As for other procedures, kindly refer to SOPs from JLM & Immigration.

6. Attached, sample of RA Test at KLIA

BB) For Sign-Off Crew

1. The agent should notify the Port Health Office regarding off signing crew detail (3 working days before vessel arrival).
2. The agent needs to obtain a flight ticket for the vessel crew in advance.
3. Crews must return to their home country within the date of the Covid19 Test. (Need to submit a flight ticket before signing off).
4. The agent must obtain a private hospital / lab to perform the Covid19 (PCR / RTK Antigen) Test. The costs are at your own risk.
5. List of MOH approved hospitals / hospitals:
<https://www.moh.gov.my/index.php/pages/view/collaboration-kkm-swasta>
6. Provision of a hotel by the agent for the crew pending the decision of the Covid (self-reliance) test.
7. Once the ship arrives, the agency will need to inform the Port Klang Health Office to conduct a temperature and documentation check (Home Isolation Order) on the crew wishing to sign off.
8. After that, the crew is allowed to go down for the Covid19 Test. (Immigration and Marine Department approval must be obtained).
9. Crews will be taken to the hotel for approval until Covid's decision is accepted. The agent is responsible for ensuring that the crew does not go out or mingle with others. Food should be prepared by the agent and delivered to the room.
10. Crews need to download the Mysejahtera application to facilitate the health monitoring process.
11. Upon receipt of the Covid19 decision, the agent must provide a copy to the Port Klang Health Office by email in advance and obtain the return permit. After the decision is made, the crew is allowed to return home.

HONG KONG CREW CHANGE SOP UPDATE 8 JULY 20

In view of the recent confirmation of COVID-19 infection among persons exempted from compulsory quarantine, the Hong Kong Department of Health announced that all aircraft crew and ship crew arriving through the Hong Kong International Airport will be forced to submit deep throat saliva samples for virus detection to a temporary sampling centre at Asia World-Expo from tomorrow (0001t/8th Jul).

Joiners are required to present a PCR test report which showing COVID19 negative test result within 24 to 72 hours to Port Health Airport. Otherwise they will be rejected to enter Hong Kong. All crews entering HongKong are compulsory to submit deep-throat saliva samples at airport for testing. If the deep-throat saliva test is positive , they will be sent to public hospital for medical treatment and quarantine for 14 days. The cost around USD 800/per day under Owner account.

TAIWAN CREW CHANGE SOP UPDATE

- Off signing crew is not permitted

- On signing crew may apply to enter Taiwan to board the vessel. Foreign nationals, Hong Kong and Macao residents who have received permission to enter Taiwan, must present an English-language certificate stating negative COVID-19 RT-PCR test result which was taken within three days of boarding when checking in with the airline for the flight to Taiwan. They must also undergo a 14-day home quarantine period and observe other relevant epidemic prevention measures upon entry into the country.